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DIPLOMA | DEGREE | BSCIT

Mo - 9326050669 / 9372072139

Management (TY Diploma Sem 6)

**Ty Diploma - Sem 6**  
**Management**  
**Subject Code : 22509**



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**Management (TY Diploma Sem 6)**

**Unit 1 : Introduction to Management concepts and Managerial skills**

1	_____ serve important roles in organizations.
a)	Supervisors
b)	Subordinates
c)	Managers
d)	Employees
2	Managerial roles involve specific types of behaviour, conduct and _____ that a manager must demonstrate to be successful.
a)	Actions
b)	Activity
c)	Task
d)	Decisions
3	Which of the following is not included in the three general manager roles identified by Henry Mintzberg ?
a)	Figurehead roles
b)	Interpersonal roles
c)	Information roles
d)	Decision roles
4	Manager is responsible for activities of his/her _____
a)	Employee
b)	Ordinates
c)	Subordinates
d)	Supervisor
5	_____ role involves receiving collecting of information and disturbing them as required.
a)	Interpersonal
b)	Information
c)	Decisional
d)	Managerial
6	Decision roles include _____.
a)	Negotiator
b)	Monitor
c)	Disseminator
d)	Spokesperson



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7	According to Peter Drucker, _____ is what the modern world is all about
a)	Controlling
b)	Management
c)	Directing
d)	Innovation
8	Administrative is also called as _____
a)	Middle level management
b)	Top level management
c)	Low level management
d)	None of the above
9	Executive is also called as _____.
a)	Top level management
b)	Low level management
c)	Middle level management
d)	None of the above
10	Supervisory is also called as _____.
a)	Top level management
b)	Middle level management
c)	Low level management
d)	None of the above
11	Top management includes _____.
a)	Superintendents
b)	Branch managers
c)	General foreman
d)	President
12	Which of the following does not belong to middle management ?
a)	President
b)	General foreman
c)	Branch Managers
d)	Superintendents

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13	Middle management is concerned with implementation of policies and plans chalked out by the _____.
a)	Lower Management
b)	Top Management
c)	Upper middle Management
d)	None of the above
14	Top Management not belongs to _____
a)	Board of directors
b)	Managing directors
c)	Chief executive
d)	Branch Manager
15	Lower management includes _____.
a)	President
b)	Foreman
c)	Managing directors
d)	Chief executive
16	Operating force does not include _____.
a)	Workers
b)	Rank and file workman
c)	Skilled workers
d)	Employee
17	_____ is the function of management.
a)	Organizing
b)	Managing
c)	Execution
d)	None of the above
18	Identification of activities is the part of which management function ?
a)	Planning
b)	Organizing
c)	Directing
d)	Controlling



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19	Which of the following is not the element of direction ?
a)	Supervision
b)	Motivation
c)	Authority
d)	Leadership
20	_____ is one of the managerial skills.
a)	Technical skill
b)	Managing skill
c)	communication skill
d)	none of the above
21	_____ is not the element of managerial skills.
a)	Conceptual skill
b)	Human relation skill
c)	Technical skill
d)	Communication skill
22	_____ is related with the purchase of various materials required by the organization.
a)	Material management
b)	Taxation
c)	Costing
d)	Purchasing
23	_____ involves giving information about products to buyers through different media.
a)	Marketing
b)	Costing
c)	Advertising
d)	Financial accounting
24	The managerial function of organizing may be called as the _____.
a)	Process of managing
b)	Process of controlling
c)	Process of management
d)	None of the above



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25	Lower manager is also called as _____ .
a)	Inspector
b)	Director
c)	Supervisor
d)	Foreman
26	Executory level is nothing but the _____ .
a)	Middle level management
b)	Top level management
c)	Lower level management
d)	None of the above
27	Which term best describes the process of obtaining, deploying, and utilizing a variety of essential resources to contribute to an organization's success ?
a)	Planning
b)	Organizing
c)	Staffing
d)	Management
28	Which title is given to an individual who is in charge of and coordinates the activities of a group of employees engaged in related activities within a unit of an organization ?
a)	Manager
b)	Employee
c)	Vender
d)	Contractor
29	Which management function involves setting goals and objectives and creating specific plans for completing them ?
a)	Planning
b)	Organizing
c)	Controlling
d)	Leading
30	Which level of management is responsible for establishing a vision for the organization, developing broad plans and strategies, and directing subordinate managers ?
a)	First level managers
b)	Middle level managers
c)	Executive mangers
d)	Second level managers





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31	Which level of management is responsible for implementing programs that are intended to carry out the broader objectives of an organization set by executives ?
a)	Supervisory managers
b)	Middle managers
c)	First level managers
d)	Chief financial managers
32	Which management principle states that easy to individual should report to only one boss in order to avoid conflict and/or confusion ?
a)	Division of command
b)	Chain of command
c)	Unity of command
d)	Unit of direction
33	Which management principle states that orders instructions should flow down from top to bottom form a higher level manager to a lower one ?
a)	Division of work
b)	Chain of command
c)	Unity of direction
d)	Unity of command
34	A manager who possesses knowledge of the processes, equipment, and potential problems of an industry would possess what type of managerial skill ?
a)	Technical
b)	Administrative
c)	Interpersonal
d)	Organizational
35	The ability of a manager to interface and work effectively with individuals and groups is descriptive of what type of managerial skill ?
a)	Technical
b)	Administrative
c)	Interpersonal
d)	
36	By exceeding the monthly marketing budget set for a company, a manager would fail to meet which type of performance measure ?
a)	Quantity
b)	Quality and workmanship
c)	Cost and budget control
d)	Customer satisfaction



37	If a manager leads a team to exceed their monthly goal of new clients, which type of performance result have they attained ?
a)	Quantity
b)	Quality and workmanship
c)	Cost and budget control
d)	Customer satisfaction
38	For a manager, which should take priority- the job task or the employees performing the job?
a)	The job task always takes priority over employees.
b)	Employees always take priority over the job task
c)	Neither, a manager should balance interest in the job task with the needs of the employees performing the job.
d)	Neither, administration of the business takes priority over the job task and the employees.
39	Economic uncertainty, regulatory requirements, and new competitors are examples of what type of factors that affect managers ?
a)	Interpersonal factors
b)	Internal factors
c)	Interpersonal factors
d)	External factors
40	Which management function involves measuring results, comparing results to expectations, and taking corrective action ?
a)	Planning
b)	Organizing
c)	Leading
d)	Controlling
41	Which type of issues are first level managers routinely influenced by ?
a)	Long range issues
b)	Short range issues
c)	Strategic issues
d)	Shareholder issues
42	Which of the following characterize a manager as being effective ?
a)	They use a minimum amount of resources for the amount of outputs produced.
b)	They devote a large amount of time to planning
c)	They achieve their goals.
d)	They interview, select, and train people who are most suitable to fill open jobs.





43	Which of the following characterize a manager as being efficient ?
a)	They use a minimum amount of resources for the amount of outputs produced.
b)	The devote a large amount of time to planning
c)	They achieve their goals
d)	They interview, select, and train people who are most suitable to fill open jobs.
44	Which management principle states that work should be divided so that each person will perform as specialized portion ?
a)	Division of work
b)	Chain of command
c)	Unity of direction
d)	Unity of command
45	What two major end results are managers seeking on a daily basis ?
a)	A product or service
b)	Management and efficiency
c)	Energy and utilities
d)	Facilities and equipment
46	In management, the various roles that managers are called on to perform are defined in which process ?
a)	Management process
b)	Executive process
c)	Business process
d)	Supervisory process
47	Which types of managers are responsible for reporting to middle managers ?
a)	Employees
b)	Managers
c)	Executive managers
d)	Second level managers
48	Which part of the management process includes measuring results, comparing results to expectations, and taking corrective action to bring results in to line ?
a)	Planning
b)	Organizing
c)	Leading
d)	Controlling



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49	Which influential thought leader is known for his common sense approach to self-improvement and demonstrated through the book he authored, How to Win Friends and Influence People ?
a)	Dale Carnegie
b)	Frederick W. Taylor
c)	W. Edwards Deming
d)	Steven Covey
50	Which influential thought leader is known as the father of scientific management ?
a)	Dale Carnegie
b)	Frederick W. Taylor
c)	W. Edwards Deming
d)	Peter F. Drucker
51	The term "core competency", was coined by which of the following influential business thinkers ?
a)	W. Edwards Deming
b)	C.K. Prahalad
c)	Ken Blanchard
d)	Frederick W. Taylor
52	Which influential thought leader known as his theory on organisational form?
a)	John Maxwell
b)	Tom J. Peters
c)	Henry Mintzberg
d)	John P. Kotter
53	The ability of a manager to interface and work effectively with individuals and groups is descriptions of what type of managerial skill ?
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b)	Administrative
c)	Interpersonal
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b)	Controlling
c)	Organizing
d)	Leading
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c)	They achieve their goals
d)	They devote a large amount of time to planning
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b)	Chain of command
c)	Division of work
d)	Unity of command



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**Management (TY Diploma Sem 6)*****Unit 2 : Planning and Organizing at Supervisory Level***

1	Following are the physical resources.
a)	Man
b)	Machine
c)	Material
d)	All
2	This is concept in manpower planning.
a)	Matching needs of customer with business
b)	Matching quality with quantity
c)	Matching human needs with job needs
d)	All are wrong
3	Supervisor is _____
a)	Engineer
b)	Manager
c)	Team Leader
d)	All of the above
4	Who plan capacity of machine ?
a)	Operator
b)	Supervisor
c)	CEO
d)	Quality Inspector
5	Cycle time is concerned with _____
a)	Automobile
b)	Operator's work
c)	Machine and Process
d)	Time office
6	What are the advantages of prescribing standard forms in planning ?
a)	Systematic planning
b)	Standardization
c)	Factual information
d)	All of the above





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7	Which information is not necessary in Raw material acceptance form ?
a)	Quantity
b)	None of Material
c)	Cycle Time
d)	Inspected by
8	Which information is not necessary in job description ?
a)	Job Name
b)	Cycle time
c)	Operations
d)	All
9	Machine load chart is not doing this
a)	Check the feasibility of production programmes
b)	Assist the efficient planning
c)	Training of operators
d)	Fixing of reliable delivery promises
10	_____ is a financial statement prepared and approved prior to a defined period of time.
a)	Audit
b)	control charts
c)	Budget
d)	Order of payment
11	_____ is an instrument of management used in planning, programming and control of business financial activity.
a)	Inspection
b)	Budget
c)	Quality
d)	Audit
12	_____ means forecasting and preplanning with reference to finance.
a)	Budget
b)	Audit
c)	control
d)	Inspection



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13	Following is not the information needed for planning at supervisory level.
a)	Number of jobs to be done
b)	Time expectation
c)	Profile margin
d)	Sequence of operations
14	Following is not done planning by supervisor.
a)	Selection of machines
b)	Assigning workers
c)	Allocate time for operations
d)	Marketing products
15	What are the important information's to supervisor while planning ?
a)	Quantity of jobs
b)	Delivery time
c)	Quality standards
d)	All
16	While selecting machines, what kind of information is not necessary to supervisor ?
a)	Total machines
b)	Cycle time
c)	Operations required
d)	Maintenance standards
17	While allocating work to workers what information is not important ?
a)	Qualification
b)	Skills
c)	Abilities
d)	Specialities
18	In planning
	1.Rescheduling must not be avoided
	2.If needed, do rescheduling
a)	Only 1 correct
b)	Only 2 correct
c)	Both correct
d)	Both wrong

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19	While planning which parameters does supervisor observe.
a)	Schedule
b)	Oversight
c)	Manpower
d)	All
20	1. Supervisor makes shot-term planning. 2. Managers make long-term planning. 3. Supervisor do scheduling of daily activities.
a)	Only 1 correct
b)	Only 2 correct
c)	All correct
d)	Both wrong
21	Supervisor is _____ focussed in planning.
a)	Completely
b)	Internally
c)	Externally
d)	None of the above
22	Supervisor plans budget on _____ expenses and manager plans budget on _____ expenses.
a)	Small, Large
b)	Large, Small
c)	External, Internal
d)	Internal, External
23	Securing raw material from stores is the responsibility of _____
a)	Supervisor
b)	Line Manager
c)	Purchase Manager
d)	Material Manager
24	What is the upward correct chronology ? 1.Worker, 2.Foreman, 3.Supervisor, 4.Manager, 5.Shift in charge, 6.Helper
a)	1-6-3-5-2-4
b)	6-1-3-2-5-4
c)	6-1-2-3-5-4
d)	1-6-3-2-4-5

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25	Safe working condition is the responsibility of _____.
	1.Worker, 2.Supplier, 3.Supervisor, 4.Manager, 5.Factory head, 6.Cusotmer
a)	2,3,4,5
b)	1,3,5,6
c)	1,2,3,4
d)	1,3,4,5
26	1. Planning of material is responsibility of supervisor. 2. Planning of manpower is the responsibility of HR manager and not of supervisor.
a)	Only 1 is correct
b)	Only 2 is correct
c)	Both are correct
d)	Both are wrong
27	Following qualities are not required in organizing skills of supervisor.
a)	Decision making
b)	Financial knowledge
c)	Time management
d)	Planning
28	When there is change in technology _____
a)	plan fails
b)	plan has to be modified
c)	plan must be rescheduled
d)	All of the above
29	When emergency situation comes _____
a)	Continue previous planning
b)	Change the situation
c)	Change the plan
d)	None of the above
30	Good relation in group helps to _____
a)	Increase comfort level
b)	Closeness
c)	Friendship
d)	Only (a) is more correct

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31	Planning by supervisor is _____.
	1. Interdependent process
	2. A continuous process
	3. Integration of various activities
	4. Looking into past
a)	1 and 2 correct
b)	2 and 3 correct
c)	1,2 and 3 correct
d)	2,3 and 4 correct
32	Supervisor can delegate his task to _____
	1, Foreman
	2. Worker
	3. Colleagues
	4. Senior manager
a)	1 and 2 only
b)	1 and 3 only
c)	2 and 4 only
d)	1,2 and 3
33	Supervisor organizes _____
	1. Man
	2. Machine
	3. Material
	4. Money
	5. Work orders
a)	Only 1,2,5
b)	Only 1,3,5
c)	Only 1,2,3
d)	All
34	Supervisor fails to plan if _____
a)	He is not dynamic
b)	He is not popular
c)	He is not senior
d)	He is not educated



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35	_____ describes one of the concepts, that is crucial for the smooth of an organization Name the concept
a)	Planning
b)	Management
c)	Co-ordination
d)	None of the above
36	In which step of the planning process, the best and most feasible plan will be chosen to be implemented ?
a)	Selecting an alternative
b)	Evaluating alternative course of action
c)	Setting up objectives
d)	Developing Premises
37	In which step of the planning pros and cons of each alternative is examined ?
a)	Setting up objectives
b)	Evaluating alternative course of action
c)	Selecting an alternative premises
d)	Developing premises
38	Planning is the _____
a)	Primary/First function of the manager
b)	The last function of the manager
c)	Both (a) and (b)
d)	None of the above
39	Making assumptions for future is called _____
a)	Making policy
b)	Making derivative plan
c)	Setting planning premises
d)	All of the options are correct
40	The composite plan which involves setting up a long-term objective, finding a course of action, and allocation of resources is called _____.
a)	Programme
b)	Strategy
c)	Procedure
d)	Policy



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41	The plan which includes objective, policy, procedure, and rule, is called _____.
a)	Budget
b)	Programme
c)	Strategy
d)	All of the options are correct
42	Standardized way in which a task has to be performed is called _____.
a)	Procedure
b)	Strategy
c)	Policy
d)	Method
43	The sequence of steps or actions to be taken to enforce a policy and attain a predetermined objective is called _____.
a)	Objective
b)	Policy
c)	Strategy
d)	Procedure
44	Organizations' own customised way of handling problems or making decisions is called _____.
a)	Budget
b)	Policy
c)	Rule
d)	Strategy
45	Supervisor has to advise troubled employee to improve his performance. Which function of management heist performing ?
a)	Motivation
b)	Personal counselling
c)	Communication
d)	Controlling
46	Following are the methods to improve discipline except _____.
a)	Effectively communicate the rules and policies to all employees and the penalties to be inflicted for breaking the rules.
b)	positively motivate the employees.
c)	Separating or removing the employee from the pay roll
d)	Give rewards and recognition to disciplined employees



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47	_____ is a conclusion of a process by which one chooses between two or more available alternative courses of action for the purpose of attaining goals.
a)	Organizing
b)	Decision making
c)	Controlling
d)	Designing
48	Information passes through the foreman _____.
a)	Vertically Upward
b)	Vertically Downward
c)	Both (a) and (b)
d)	None of the above
49	_____ is the person who actually gives practical shape to the policies of the enterprise with the help of workmen.
a)	Foreman/Supervisor
b)	Gang Manager
c)	Speed manager
d)	First Manager
50	_____ is the vital link or mediator between management and worker.
a)	Supervisor
b)	Gang Manager
c)	Speed manager
d)	First Manager
51	_____ is a generally designated by supervisor (in most of the industries) is a person in charge of and co-ordination of, the activities of the group of workers engaged in a one type of task.
a)	First link manager
b)	Foreman
c)	Time keeper
d)	Gang manger
52	Controlling function of an organization is _____.
a)	Forward looking
b)	Backward looking
c)	Forward as well as backward
d)	None of the above

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53	An efficient control system _____
a)	Accomplishes organizational objectives
b)	Boosts employee morale
c)	Judges accuracy of standards
d)	All of the above
54	Following are the corrective actions might involve in control process by management except _____.
a)	training of employees if the production target could not be met
b)	assigning of additional workers and equipment to the project
c)	permission for overtime work
d)	Fire the workers who failed to achieve target
55	_____ is an important principle of management control based on the belief that an attempt to control everything results in controlling nothing.
a)	Management by objectives
b)	Management by Exception
c)	Participative management
d)	Critical path method
56	Control must be tailored to following factors except _____.
a)	Plans and positions
b)	The individual managers and their responsibilities
c)	Leadership and motivation
d)	The need for efficiency and effectiveness
57	Leadership is a function of all the following factors except _____
a)	Work group
b)	Product or Service
c)	Leader
d)	Situation
58	While taking disciplinary action, you should _____
a)	Argue with the employee
b)	Allow employee to speak for the others involved
c)	Make the disciplinary process as formal as possible
d)	Enforce policies and rules with consistency



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59	Which of the following three factors affects an employee's motivation ?
a)	Attitude, interests and needs
b)	Attitude, interests and salary
c)	Attitude, interests and working conditions
d)	Attitude, needs and salary
60	The upper limit of employees or subordinates a supervisor can effectively manage is called _____.
a)	Span of control
b)	Span of manpower
c)	Span of organization
d)	Span of function
61	Supervisors have the tendency to spend most of their time on which of the following function ?
a)	Directing
b)	Planning
c)	Staffing
d)	Controlling
62	Co-ordinating people and human resources to accomplish organizational goals is the process of _____.
a)	Planning
b)	Directing
c)	Management
d)	Leadership
63	The most effective leader is one who _____.
a)	makes managerial decisions without consulting others
b)	works with managers and employees to make decisions
c)	has the leadership style most appropriate to the situation and the employee involved
d)	none of the above
64	The control process is based on _____.
a)	disciplinary action
b)	misleading standards
c)	Clear standards
d)	all of the above



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65	Top management decision making for the purpose of controlling is distinctively characterized by _____.
a)	more uncertainly and less reliance on judgment
b)	more uncertainly and greater reliance on judgment
c)	less uncertainly and greater reliance on judgment
d)	less uncertainly and less reliance on judgment
66	Following are the ways to elaborate decisions.
a)	Write on notice board
b)	In written format
c)	In meetings
d)	all of the above



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**Management (TY Diploma Sem 6)**

***Unit 3 : Directing and Controlling at Supervisory Level***

1	Coordinating people and human resources to accomplish organizational goals is the process of _____
a)	Management
b)	Directing
c)	Planning
d)	Leadership
2	Empowerment is related to _____
a)	Planning
b)	Organizing
c)	Controlling
d)	Directing
3	Directing and controlling are the _____
a)	Result of Management
b)	Goals of Management
c)	Function of Management
d)	All
4	Budgetary control requires the preparation of _____
a)	Training schedule
b)	Responsibilities centre
c)	Budgets
d)	Network diagram
5	Supervisory management spends most of his/her time in _____
a)	Planning and controlling
b)	Directing and controlling
c)	Planning and organizing
d)	Organizing and controlling
6	Which of the following would be included in the "controlling function" ?
a)	Measuring results against corporate objectives
b)	Giving assignments
c)	Setting standards
d)	Explaining routines



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7	_____ is deciding in advance what to do and how to do.
a)	Organizing
b)	Controlling
c)	Planning
d)	Directing
8	Which is the first most essential function of management ?
a)	Planning
b)	Controlling
c)	none of these
d)	Organising
9	Planning is _____
a)	Goal-oriented
b)	Objective oriented
c)	Both A and B
d)	None
10	_____ are goals, they are aims which management wish organizations to achieve.
a)	Goals
b)	Objectives
c)	Activities
d)	None of these
11	A clear statement of purpose universally understood is the outstanding guarantee of effective _____
a)	Communication
b)	Process
c)	None
d)	Execution
12	_____ approach is essentially one-way and it is called an authoritarian approach.
a)	Modern
b)	Traditional
c)	Conventional
d)	Specific



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**Management (TY Diploma Sem 6)**

13	_____ are a guide to decision making.
a)	Procedures
b)	Policies
c)	Activities
d)	None of these
14	_____ are units for measuring one or more aspects of performance.
a)	Rules
b)	Standards
c)	Quantity
d)	All
15	_____ are a guide to action only.
a)	Procedures
b)	Policies
c)	Activities
d)	None of these
16	Standard operating procedures and methods evolve considerable use of _____ way under scientific management.
a)	Two best
b)	Three best
c)	One best
d)	None
17	Which budget includes spending data items ?
a)	Revenue
b)	Project
c)	Flexibility
d)	Expenditure
18	Which of the following is not the type of budget ?
a)	Revenue
b)	Project
c)	Flexibility
d)	Activity



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**Management (TY Diploma Sem 6)**

19	_____ is the managerial function of guiding nursing and reading people to the attainment of objectives ?
a)	Controlling
b)	Direction
c)	Organising
d)	
20	Which among the following is not an element of direction ?
a)	Supervision
b)	Organising
c)	Motivation
d)	Leadership
21	Which among the following statement relating to leadership is false ?
a)	Leadership is a process of influence
b)	Leadership is a goal oriented
c)	Leadership is a bossing
d)	a leader must have followers
22	Which among the following is not a quality for a leader ?
a)	Charming personality
b)	Ability to take decision
c)	Communication skill
d)	Lazy attitude
23	Which type of leader allow complete delegation of authority ?
a)	Creative leaders
b)	Persuasive leaders
c)	Laissez faire leaders
d)	Intellectual leaders
24	Under which style of leadership the leader completely delegate the authority to the subordinates ?
a)	Free rein leadership
b)	Paternalistic leadership
c)	Participative leadership
d)	Authoritarian leadership



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25	Which among the following is not a style of grid in the managerial grid by Blake and Mouton ?
a)	Task management
b)	Middle road
c)	Country club
d)	Innovation management
26	Which leadership Theory suggest that "leaders are born not made"?
a)	Trait theory
b)	Situational theory
c)	Great man theory
d)	Behavioural theory
27	Which among the following is a characteristics of motivation ?
a)	Internal feeling
b)	Simple process
c)	One time process
d)	Not a goal oriented process
28	Which among the following is not in the 5 types of needs proposed by Maslow ?
a)	Psychological needs
b)	Social needs
c)	Esteem needs
d)	Safety needs
29	Which theory explains that there are two separate factors influence motivation ?
a)	Adam's Equity theory.
b)	Maslow's need hierarchy theory
c)	Herzberg's hygiene theory
d)	McGregor's Theory X and Theory Y
30	_____ is the point at which there is no profit or no loss ?
a)	Maximum profit point
b)	Minimum loss point
c)	Breakeven point
d)	Break down point



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**Management (TY Diploma Sem 6)**

31	The heart of management is _____
a)	Planning
b)	Organising
c)	Directing
d)	Controlling
32	Which among the following is not an element of direction _____
a)	Motivation
b)	Communication
c)	Delegation
d)	Supervision
33	The motivation theory which classifies need in hierarchical order is developed by _____
a)	Fred Luthans
b)	Scott
c)	Abraham Maslow
d)	Peter F. Drucker
34	Which of the following is a financial incentive ?
a)	Promotion
b)	Stock incentive
c)	Job security
d)	Employees participation
35	Which of the following is not an element of communication
a)	Decoding
b)	Communication
c)	Channel
d)	Receiver
36	Grapevine is _____
a)	Formal Communication
b)	Lateral Communication
c)	Informal Communication
d)	Barrier Communication



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**Management (TY Diploma Sem 6)**

37	The highest level need in the need hierarchy of Abraham Maslow _____
a)	Safety needs
b)	Belongingness need
c)	Self-actualisation need
d)	Prestige need
38	Ability of a leader to look things from others point of view is _____
a)	Empathy
b)	Sympathy
c)	Responsibility
d)	Apathy
39	Find the odd one out _____
a)	Leadership
b)	Co-ordination
c)	Communication
d)	Supervision
40	Leadership style which takes decisions with subordinate is _____
a)	Democratic leadership
b)	Autocratic leadership
c)	Laissez-faire leadership
d)	Paternalistic leadership
41	An efficient control system helps to _____
a)	Accomplished organisational objectives
b)	Boosts employees morale
c)	Judges accuracy of standards
d)	All of the above
42	Controlling function of management is _____
a)	Forward looking
b)	Backward looking
c)	Forward as well as backward looking
d)	None of these



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**Management (TY Diploma Sem 6)**

43	Directing and controlling are the
a)	Results of management
b)	Goals of management
c)	Functions of management
d)	All of the above.
44	Coordinating people and human resources to accomplish organizational goals is the process of
a)	Management
b)	Directing
c)	Planning
d)	Leadership
45	Which of the following would be included in the "controlling function"?
a)	Giving assignment
b)	Setting standards
c)	Measuring results against corporate objectives
d)	Explaining routines
46	The most effective leader is one who:
a)	Makes managerial decisions without consulting others
b)	Has the leadership style most appropriate to the situation and the employee involved.
c)	Works with managers and employees to make decisions
d)	None of the above
47	Empowerment is related to:
a)	Planning
b)	Organizing
c)	Controlling
d)	Directing
48	Supervisory management spends most of his/her time:
a)	Planning and controlling
b)	Directing and controlling
c)	Planning and organizing
d)	Organizing and controlling



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**Management (TY Diploma Sem 6)**

49	Which management function involves measuring results, comparing results to expectations, and taking corrective action ?
a)	Planning
b)	Organizing
c)	Leading
d)	Controlling
50	An efficient control system helps to _____
a)	Accomplishes organisational objectives
b)	judges accuracy of standards
c)	Boosts employee morale
d)	all of the above
51	Management audit is a technique to keep a check on the performance of _____
a)	Company
b)	Customers
c)	Shareholders
d)	Management of the company
52	An example of an effective standard for a control system would be:
a)	Planning to increase sales of product XYZ from 2,000 to 4,000 per month by December of next year
b)	Deciding to hire 5 new employees
c)	Improving the quality of production
d)	Renting new premises
53	Budgetary control requires the preparation of _____
a)	Training schedule
b)	Responsibility centres
c)	Budgets
d)	Network diagram
54	Which of the following is not application to responsibility accounting ?
a)	cost centre
b)	Accounting centre
c)	Profit centre
d)	Investment centre



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**Management (TY Diploma Sem 6)**

**Unit 4 : Safety Management**

1	Which of the following is not the economic reason for ensuring safe workspace.
a)	Reduce accidents
b)	Insurance
c)	Improved employee relations
d)	Reduced cost
2	Employees have a _____ right to work in a safe and healthy environment.
a)	Legal
b)	Illegal
c)	Prior
d)	None of above
3	Who has a duty to maintain a safe workplace ?
a)	Employee
b)	Employer
c)	Worker
d)	Manager
4	_____ safety is very important for each and every employee in the industry.
a)	Industry
b)	workplace
c)	individual
d)	All
5	If the _____ measure are not applied then the accident may result into direct and indirect cost.
a)	legal
b)	safety
c)	economic
d)	environmental
6	Each shop supervisor may report to _____ as regards safety matters.
a)	Top executive
b)	Executive
c)	Lower executive
d)	Manager

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**Management (TY Diploma Sem 6)**

7	Shop supervisor may treat safety as a _____ aspect.
a)	Primary
b)	Secondary
c)	Non considerable
d)	Prior
8	Which director/ manager may be given a line position or staff position depending upon the conditions in the industry ?
a)	Safety
b)	Deputy
c)	Top
d)	None
9	Who appoints the management members of the safety committee ?
a)	Employee
b)	Top executive
c)	Manager
d)	Employer
10	A safety committee may consists of executives, shop floor workers and _____.
a)	Employees
b)	Employers
c)	Supervisors
d)	All of the above
11	On which level, the lower level employees get a channel of communication on safety matters directly.
a)	Top
b)	Lower
c)	Executive
d)	Middle
12	It was observed that those organizations which made safety committees had _____ record of accidents than those without safety committees.
a)	Higher
b)	Lower
c)	Equal
d)	More





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**Management (TY Diploma Sem 6)**

13	Which of the following management is an integral part of an organizations responsibilities?
a)	Economic
b)	Employee
c)	Safety
d)	All of above
14	The _____ statement will give direction to the management.
a)	Strategy
b)	Functions
c)	Safety policy
d)	none
15	Who is responsible for the implementation of safe methods and practices ?
a)	Organization
b)	Planning
c)	Management
d)	Employer
16	Whose health and safety takes priority to the job or task to be accomplished ?
a)	Employer
b)	Manager
c)	Workers
d)	Executive
17	If a job cannot to done in a safe method, the job should not be _____.
a)	Allocate
b)	Taken
c)	Attempted
d)	Recognize
18	Industry units factories are often thought of as _____ places to work.
a)	Safe
b)	Dangerous
c)	Efficient
d)	None of above





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**Management (TY Diploma Sem 6)**

19	The success of any safety program relies on
a)	Importance of safety
b)	Safety policy
c)	Planning
d)	All
20	Which type of fire involves liquid materials of an organic nature ?
a)	Class A
b)	Class B
c)	Class C
d)	Class D
21	Which type of fire involves electricity ?
a)	Class A
b)	Class B
c)	Class C
d)	Class D
22	The supervisor in the company is referred as
a)	Foreman
b)	Manager
c)	Executive
d)	Employer
23	The safety norms for are similar to that many other industries.
a)	Factories
b)	Institutes
c)	Organizations
d)	Committee
24	Who are the workers in the company ?
a)	Managers
b)	Employers
c)	Employees
d)	Executives



25	Which prevention is significant in industry ?
a)	Safety
b)	Disease
c)	Hazards
d)	Accident
26	Who has various responsibilities for effective industrial safety management in order to prevent the occurrence of accident ?
a)	Employee
b)	Manager
c)	Employer
d)	Forman
27	Who is charged with the responsibilities of preventing accidents ?
a)	Safety officer
b)	Foreman
c)	Employer
d)	Employee
28	_____ is a chemical reaction that takes place when a material oxidizes rapidly.
a)	Hazard
b)	Safety
c)	Accident
d)	Fire
29	Which type of fire involves flammable metals of an organic nature ?
a)	Class A
b)	Class B
c)	Class C
d)	Class D
30	Which type of fire involves solid materials of an organic nature ?
a)	Class A
b)	Class B
c)	Class C
d)	Class D



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**Management (TY Diploma Sem 6)**

31	_____ procedure is a step by step description of a process when deviation may cause a loss.
a)	Fire work
b)	Safe work
c)	Permit
d)	None
32	_____ is an act of been free from harm and danger.
a)	Accident
b)	Fire
c)	Safety
d)	Awareness
33	The safety function is taken care of by _____ officer.
a)	Executive
b)	Foreman
c)	Management
d)	Personal
34	Which types of accidents have great effect on the employees, employer and nation economy ?
a)	Industrial
b)	Fire
c)	Transportation
d)	All
35	Which of the following fire material comes under class D ?
a)	Liquids
b)	Wood
c)	Magnesium
d)	All of above
36	Which of the following fire material comes under class A ?
a)	Wood
b)	Petrol
c)	Aluminium
d)	Sodium

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**Management (TY Diploma Sem 6)**

37	Policy formulation is the function of _____
a)	Top level management
b)	Middle level management
c)	Operational level management
d)	All of the above
38	A safety programme consists of _____
a)	Three E's
b)	Four E's
c)	Five E's
d)	Six E's
39	The following is indirect cost of accident _____
a)	Money paid for treatment of worker
b)	Compensation paid to worker
c)	Cost of lost time of injured worker
d)	All of the above
40	Which of these is most likely to cause an accident in a workplace ?
a)	Administration
b)	Manual handling
c)	Adequate lighting
d)	Excessive noise
41	The safe way of working is _____
a)	An effective and right way of working
b)	An ancient way of working
c)	A way of handling the work in a hurry
d)	A way of normal working
42	In case of an accident, the victim should immediately be _____.
a)	Asked to take rest
b)	Enquired about the accident
c)	Attended to
d)	Left to himself without treatment



43	Which of the following is not a principle duty of an employer ?
a)	To provide adequate supervision of work practices
b)	To give necessary instruction and training to employees.
c)	To provide meals at break times free of charge
d)	To provide and maintain workplaces, machinery and equipment which are safe and without risk to health as is reasonably practicable.
44	To purpose of a Permit-To-Work is to _____.
a)	Ensure that potentially dangerous work is done safely
b)	Ensure that only competent workers undertake the job.
c)	Ensure that the correct tools and equipment are used on a job.
d)	Ensure that emergency procedures are in place.
45	Industrial safety management is that branch of management which is concerned with _____ hazards from the industries.
a)	Reducing
b)	Controlling
c)	Eliminating
d)	All of the above
46	The following is indirect cost of accident _____.
a)	Money paid for treatment of worker
b)	Compensation paid to worker
c)	Cost of lost time of injured worker
d)	All of the above
47	Class-A fire consists of fire due to _____.
a)	Wood
b)	Oil
c)	Transformer
d)	Chemical
48	Water is used to extinguish _____.
a)	Class-A fires
b)	Class-B fires
c)	Class-C fires
d)	all of the above

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49	The following class of fire occur in electrical equipment
a)	Class-A fires
b)	Class-B fires
c)	Class-C fires
d)	All of the above
50	_____ is best suited to extinguishing oil or flammable liquid fire.
a)	Soda acid
b)	Vaporizing liquid
c)	Foam
d)	Dry chemical
51	The following extinguisher is suitable for cotton or other textile fire
a)	Water
b)	Soda acid
c)	Foam
d)	Dry chemicals





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**Management (TY Diploma Sem 6)****Unit 5: Legislative Act**

1	Industrial Acts are useful for _____.
a)	Guarantee of employee welfare
b)	Provision of legal platform
c)	Removes extortion of workers
d)	All of these
2	Indian Factory Act is passed in _____.
a)	1935
b)	1947
c)	1948
d)	1976
3	Major amendments done in Factory Act in _____.
a)	1948
b)	1952
c)	1976
d)	1991
4	Adolescent is a person of the age between _____.
a)	15-18 years
b)	18-21 years
c)	21-25 years
d)	58-61 years
5	One canteen should be provided at least per _____ workers in a factory.
a)	100
b)	150
c)	200
d)	250
6	Crèches should be provided when there are more than _____ female workers of their kids of age below _____ years.
a)	30, 6
b)	25, 6
c)	25, 9
d)	100, 6



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**Management (TY Diploma Sem 6)**

7	Day as per Factory Act is _____
a)	6 a.m. to 6 p.m.
b)	Period of 12 hours
c)	Period between 2 midnights
d)	None of the above
8	Week as per Factory Act is period between two _____.
a)	Mondays
b)	Thursdays
c)	Sundays
d)	Saturdays
9	Factory using power as per Factory Act is as premise of minimum _____.
a)	10 workers
b)	20 workers
c)	30 workers
d)	40 workers
10	A Labour Welfare Officer is appointed in the factory as per Factory Act when the _____ workers.
a)	100
b)	300
c)	500
d)	1000
11	Rights of Labour Welfare Officer are given to _____.
a)	Factory head
b)	Industry Minister
c)	State Government
d)	None
12	As per Factory Act painting should be done _____.
a)	Once a year
b)	Twice a year
c)	Once in 3 years
d)	Once in 5 years



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**Management (TY Diploma Sem 6)**

13	As per Factory Act, space required for a water is _____.
a)	1000
b)	2000
c)	500
d)	750
14	Which is not included in "Wage" under Minimum Wages Act ?
a)	Travelling allowance
b)	PF
c)	Gratuity
d)	All
15	As per Factory Act, one box of First Aid is provided for _____ workers.
a)	100
b)	200
c)	150
d)	250
16	One ambulance room should be provided in a factory employing more than _____ workers.
a)	200
b)	300
c)	400
d)	500
17	Child is a person of the age _____.
a)	less than 10 years
b)	less than 15 years
c)	less than 8 years
d)	None of the above
18	Calendar year as per Factory Act is _____.
a)	1st April to 30th March
b)	1st January to 31st December
c)	1st July to 30th June
d)	None of the above



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**Management (TY Diploma Sem 6)**

19	Workman's Compensation Act is passed in _____.
a)	1924
b)	1950
c)	1934
d)	1948
20	Who is incorrect person in the definition of Dependent ?
a)	Wife
b)	Widowed mother
c)	Minor son
d)	Friend
21	Compensation is not extended to _____ under Workman's Compensation Act.
a)	Workers covered under ESI Act
b)	Casual workers
c)	Wilful disobedience
d)	all the above
22	Employer has to do compensation under which case ?
a)	Injury caused by accident
b)	Any disablement/death after accident
c)	Injury caused during employment
d)	All the above
23	Minimum wages act is passed in _____.
a)	1924
b)	1935
c)	1948
d)	1952
24	Drinking water must be away from latrine by _____ metres.
a)	3
b)	6
c)	9
d)	12



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25	"Advisory Board' concerned with 'Minimum Wages Act' is appointed by _____.
a)	Factory head
b)	MIDC
c)	Appropriate Government
d)	None
26	Minimum wages which are fixed are declared by Government through _____.
a)	Newspaper
b)	Magazine
c)	Official gazette
d)	All
27	What safety management can do ?
a)	Accidents prevention
b)	Avoiding damage
c)	Safe conditions at workplace
d)	All
28	Accidents can be reduced to zero.
a)	Never possible
b)	May be possible
c)	Accidents cannot be reduced
d)	None
29	Fatal accident means _____
a)	Dangerous accident
b)	Accident due to unknown
c)	Death in accident
d)	None of the above
30	During welding _____
a)	Gloves are must
b)	Gum shoes are must
c)	Helmet is must
d)	Goggle is must





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**Management (TY Diploma Sem 6)**

31	_____ fitting clothes should not be allowed to work near machinery in motion.
a)	Tight
b)	Loose
c)	Both
d)	None
32	For sitting facilities, _____ considerations must be followed.
a)	Aesthetic
b)	Economical
c)	Ergonomics
d)	None
33	In charge of Crèches must be _____
a)	Man
b)	Child
c)	Woman
d)	Any
34	_____ boxes of first aid should be proved per _____ workers
a)	1250
b)	1150
c)	2250
d)	2150
35	Materials of ropes, chains must be _____ and with adequate _____.
a)	tight, strength
b)	sound, tight
c)	sound, strength
d)	strong, tight
36	Workman's compensation act is administered by _____
a)	State government
b)	Central government
c)	None
d)	Local self-government



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37	1. PF is included in minimum wages act. 2. Light bill is not included in minimum wages act.
a)	both 1 and 2 true
b)	both 1 and 2 false
c)	1 true, 2 false
d)	1 false, 2 true
38	Advisory board in minimum wages act is appointed by ____.
a)	Company
b)	Appropriate government
c)	RBI
d)	None
39	Independent persons in committees of minimum wages act do not exceed ____ of the total members.
a)	1/3
b)	2/3
c)	1/4
d)	None
40	When Industrial Disputes Act was introduced?
a)	1949
b)	1977
c)	1950
d)	1947
41	The issues between employer and employee are covered in ____.
a)	Factory Act
b)	Workman Compensation Act
c)	Industrial Disputes Act
d)	Minimum Wages Act
42	What is meant by "Award" in Industrial Disputes Act?
a)	Prize
b)	Amount
c)	Certificate
d)	Decision



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43	Average pay for monthly paid worker is payment of _____
a)	2 months
b)	3 months
c)	4 months
d)	6 months
44	Average pay for weekly paid worker is payment of _____ -
a)	1 week
b)	2 weeks
c)	3 weeks
d)	4 weeks
45	Average pay for daily paid worker is payment of _____ .
a)	30 days
b)	15 days
c)	12 days
d)	10 days
46	1. Conflict between two workers. 2. Conflict between employer and employees
a)	Conflict between two workers
b)	Only (1) is industrial dispute
c)	Only (2) is industrial dispute
d)	Both cannot come under industrial disputes
47	Inability of employer to continue to employ workers is _____ .
a)	Layout
b)	Lockout
c)	Layoff
d)	Retrenchment
48	Reasons for layoff may be _____ .
a)	Shortage of funds
b)	Breakdown of machinery
c)	Shortage of raw materials
d)	All the above



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49	1. Layoff is a temporary phase 2. It is not the end
a)	Both (1) & (2) correct
b)	Only (1) is correct
c)	Only (2) is correct
d)	None
50	Lock out is _____
a)	Refusal to work by employees
b)	Termination of services
c)	Closing of a place of employment by employer
d)	Inability of employer to continue to employ workers
51	Termination of the services of a worker by the employer for any reason other than due to disciplinary actions _____.
a)	Strike
b)	Layoff
c)	Retrenchment
d)	Settlement
52	Under Minimum Wages Act, the appropriate Governments have the power to notify any employment where _____ number of employees are working in 'schedule of employment' to fix the rates of minimum wages.
a)	500 or more
b)	100 or more
c)	1000 or more
d)	250 or more
53	[1] Clerical worker is called workman [2] Supervisor is not called workman
a)	[1] Correct only
b)	[2] correct only
c)	Both correct
d)	Both incorrect
54	Works committee, courts of enquiry, industrial tribunals are associated with _____ act.
a)	Factory
b)	Industrial disputes
c)	Minimum wages
d)	None of the above

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55	In works committee _____ are involved.
a)	Only workers
b)	Workers and employer both
c)	Only employer
d)	Government officials only
56	In works committee _____.
a)	Workers are not less than that of employer.
b)	Employers are not less than that of workers
c)	Both are same
d)	None of the above
57	Conciliation office is appointed by _____.
a)	Union of workers
b)	Elected by employers
c)	an appropriate government
d)	None of the above
58	Chairman of Board of conciliation is _____.
a)	Independent person
b)	Appointed by government
c)	Both correct
d)	None of the above
59	Reports must be given by courts of enquiry within _____ months.
a)	3
b)	6
c)	9
d)	2
60	A district judge who may become presiding officer of labour court must have experience more than _____ years.
a)	1
b)	2
c)	3
d)	5



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61	Industrial Tribunals are constituted for _____.
a)	Wages
b)	Hours of work
c)	Bonus
d)	All the above
62	For solving issues of national importance there are _____.
a)	Industrial Tribunals
b)	National courts
c)	National Tribunals
d)	Labour courts
63	In which year did Factories Act come into force?
a)	23rd September, 1948
b)	1st April, 1949
c)	4th April, 1949
d)	12th September, 1948
64	How many days in advance does the occupier of a factory premises gives notice of occupancy to the chief inspector?
a)	15 days
b)	20 days
c)	10 days
d)	25 days
65	What are the general duties of an Occupier ? (A) Maintenance of a plant and system of work in factory are safe, without risks to health. (B) Ensure safety and absence of risks to health in, use handling, storage and transport of articles and substances. (C) Specifying the area. (D) Defining the local mean time ordinarily deserved therein.
a)	D
b)	C
c)	Only A & B
d)	All of the above





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66	Which provisions regarding health are mentioned in the section 11 to 20 in Factories Act ? (A) Cleanliness (B) Dust and fumes (C) Ventilation and temperature (D) Disposal of wastes
a)	Only B & C
b)	Only A & D
c)	None of the above
d)	All of the above
67	As per the Factories Act, after how many years should the factory premises be painted and refurbished ?
a)	5 years
b)	2 years
c)	10 years
d)	Annually
68	As per section 2 in Factories Act, who will be called as an adult ?
a)	A person who has completed 21 years of age
b)	A person who is less than 19 years of age
c)	A person who has completed 24 years of age
d)	A person who has completed 18 years of age
69	Section 2 (g) under the Factory Act defines _____.
a)	Factory
b)	Manufacturing process
c)	Worker
d)	Occupants
70	Match the following: 1. Approval, licensing and registration of factories 2. Arrangement for drinking water 3. Maintenance of buildings 4. Protection of eyes
a)	1 - (C), 2 - (a), 3 - (d), 4 - (b)
b)	1 - (b), 2 - (a), 3 - (d), 4 - (c)
c)	1 - (C), 2 - (d), 3 - (b), 4 - (a)
d)	1 - (a), 2 - (c), 3 - (d), 4 - (b)



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71	If there are _____ numbers of employees, then the employer has to provide a canteen.
a)	250
b)	510
c)	320
d)	100
72	As per section, 94, a person who repeats an offence, he shall be punishable with an imprisonment for a term which may extent up to ____ years and fine which shall not be less than Rs. 10,000 but which may extend up to ____ or both.
a)	3 years/ Rs 2,00,000
b)	5 years/ Rs 1,20,000
c)	2 years/ Rs 2,50,000
d)	4 years/ Rs 3,00,000
73	If a company has _____ number of employees, then the appointment of a safety officer is mandatory under the Factories Act.
a)	500
b)	100
c)	1000
d)	10000
74	Which of the following is an obligation of the employer is as mentioned in the Factories Act ? (A) Provide wages for overtime, washing, first aid, canteens, crèches, rest and lunch rooms. (B) Applicable to all workers (C) To prevent haphazard growth of factories through the provisions related to the approval of plans before the creation of a factory (D) To ensure adequate safety measures and to promote the health and welfare of the workers employed in factories
a)	Only C
b)	Only A
c)	B, C and D
d)	All of the above
75	Fitness certificate granted under "sub section 2" of the act is valid for how many months?
a)	10 months
b)	6 months
c)	12 months
d)	24 months



76	From the below mentioned options, which of the following is not mentioned under the welfare provision in the factories act ?
a)	Canteen
b)	Crèches
c)	Drinking water
d)	First aid
77	Which section of the act covers the topic annual leave with wages ?
a)	Section 27
b)	Section 5
c)	Section 86
d)	Section 79
78	How many hours in a week can an adult work as per factories act ?
a)	9 hours
b)	56 hours
c)	34 hours
d)	48 hours
79	Section 99 of Factories Act deals with which of the following options ?
a)	Appeal
b)	Penalty for permitting double employment of a child
c)	Display of notice
d)	Penalty for obstructing inspectors
80	In which year did the Industrial Disputes Act come into operation ?
a)	1947
b)	1949
c)	1953
d)	1963
81	To which settlement machinery can the central government refer the disputes under rule 81-A ?
a)	Conciliation
b)	Arbitration
c)	Adjudicator
d)	Supreme Court



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82	Before the Industrial Disputes Act was implemented in the year 1947, which act took care of the industrial disputes ?
a)	Trade Disputes Act, 1929
b)	Royal Commission on Labour, 1934
c)	Labour Management Relation Act, 1947
d)	None of the above
83	Choose the correct option that correctly states out the defect in the Trade Disputes Act, 1929.
a)	Restraints imposed on the rights of strike
b)	To render the proceedings unstatutable under the Act for the settlement of an industrial dispute
c)	Solution to industrial unrest
d)	All of the above
84	The bill passing rule 81A has made two new institutions for the prevention and settlement of industrial disputes, i.e. Work Committees and _____.
a)	Industrial Tribunal
b)	Commission on Labour
c)	Arbitration
d)	Adjudication
85	The industrial peace is secured through voluntary _____ and compulsory _____.
a)	Compromise, Arbitration
b)	Adjudication, Arbitration
c)	Work Committee, Industrial Tribunal
d)	Negotiation, Adjudication
86	Choose the correct objective of the Industrial Disputes Act.
a)	To prevent illegal strikes
b)	To promote measures for securing and preserving good relations between the employers and the employees
c)	To provide relief to workmen in matters of lay - offs, retrenchment, wrongful dismissals
d)	All of the above

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87	Power has been given to _____ require Works Committee to be constituted in every industrial establishment employing 100 workmen or more.
a)	Appropriate Government
b)	State Government
c)	High Court
d)	Board of Conciliation
88	Which permanent settlement machinery has been mentioned in the act accountable for the speedy and amicable settlement of industrial disputes ?
a)	Adjudication
b)	Conciliation
c)	Arbitration
d)	Appropriate government
89	A report of the select committee on the Industrial Disputes Bill, 1946 was published in the Gazette of India, Part _____.
a)	V
b)	IV
c)	III
d)	I
90	On which date did the Industrial Disputes Act, 1947 receive assent and came in the Statute Book ?
a)	1st April, 1947
b)	23rd April, 1936
c)	28th April, 1937
d)	11th March, 1937
91	_____ means an interim or a final determination of any industrial dispute or of any question relating thereto by any labour court.
a)	Banking Company
b)	Closure
c)	Conciliation Proceeding
d)	Award



92	A person shall not be appointed as the presiding officer of a labour court unless he has been the presiding officer under any provincial or state act for not less than _____ years.
a)	2
b)	10
c)	5
d)	15
93	How many person/s shall a national tribunal consist of, which is/are to be appointed by the central government?
a)	1
b)	2
c)	3
d)	4
94	Under Workmen's Compensation Act, 1923 _____.
a)	Individual manager subordinate to an employer cannot act as managing agent.
b)	Managing agent includes an individual manager subordinate to an employer
c)	Only employer can act as managing agent.
d)	The appropriate government shall appoint managing agent.
95	The Workmen's Compensation Act, 1923, the Maternity Benefit Act, 1965 and the Employees State Insurance Act, 1948 are :
a)	Together can be applicable.
b)	The Maternity Benefit Act and the Employees State Insurance Act can be applicable at a time.
c)	The Workmen's Compensation Act and the Employees State Insurance Act can be applicable at a time.
d)	If the Workmen's Compensation Act and the Maternity Benefit Act are applicable, the Employees State Insurance Act is not applicable.
96	Assertion (A) : Provisions of Employees' compensation Act and Maternity Benefit Act do not apply to all industries. Reason (R): Employees' Compensation Act is a comprehensive social security legislation.
a)	(A) is wrong, but (R) is right
b)	(A) is wrong, but (R) does not related to the (A)
c)	(A) and (R) are right, and (R) validates (A)
d)	(A) and (R) are wrong





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97	While working at the construction of a multi-storeyed building of a company, a worker employed by a 'contractor', supplied by a 'Sirdar', faced an accident and became temporarily disabled. For paying compensation to the worker, who shall be held responsible as per law?
a)	The contractor who employed the worker
b)	The Sirdar who supplied the worker
c)	Both (A) and (B)
d)	None of the above
98	No contribution is required for getting benefit under which of the following legislations?
a)	Maternity Benefit Act
b)	Employees' Compensation Act
c)	Both under (A) & (B)
d)	None of the above
99	If the money is due from the employer under the settlement or award, the workmen or his assignee can make an application to the appropriate government for the recovery within the period given below.
a)	One year
b)	One year and also after the said period of the appropriate government is satisfied that the applicant has sufficient cause for not making the application within one year
c)	Two years
d)	Three years
100	The name of which of the following legislations has been recently changed?
a)	Workmen's' Compensation Act
b)	Employees' State Insurance Act
c)	Maternity Benefit Act
d)	Payment of Gratuity Act
101	Which of the following statements relating to the Employees 'Compensation Act is not correct?
a)	This Act has a link with the Workmen's Compensation Act
b)	This act is the outcome of the amendment that was to the Workmen's Compensation Act
c)	The act does not have any provision relating to temporary disablement of workmen
d)	This act has a provision relating to permanent partial disablement

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102	Reason (R): Fatigue is the result of personal health condition of the worker as well as by overwork, monotonies boredom as part of work experience.
a)	(A) is right but (R) is wrong
b)	(A) is right and the (R) rightly explains the (A)
c)	Both (A) and (R) are wrong
d)	(A) is wrong but (R) is right
103	If there is wilful removal or disregard by the workman of any safety guard or other device which he knew to have been provided for the purpose of securing safety of workmen .
a)	Employer is liable to pay compensation
b)	Employer is not liable to pay compensation
c)	Appropriate government is liable to pay compensation
d)	The Trade Union is liable to pay compensation
104	In case of fatal accident if the commissioner serves notice to the employer based on his source _____. (A) The employer can neglect the notice (B) If the employer thinks liable, he shall make the deposit within sixty days of the service of notice (C) If the employer thinks liable, he shall make the deposit within thirty days of the service of notice (D) If the employer thinks liable, he shall in his statement indicate the grounds on which he disclaims liability
a)	All statements are correct
b)	All statements are incorrect
c)	Only (a) and (d) are correct
d)	Only (c) and (d) are correct
105	Under WC Act, employer shall not be liable to pay compensation in respect of any injury which does not result in the total or partial disablement of the workman for a period exceeding _____ days;
a)	7
b)	3
c)	5
d)	2

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106	Statutory Minimum wage is fixed under _____ .
a)	Payment of wages Act, 1936
b)	Equal Remuneration Act, 1976
c)	Workmen's Compensation Act, 1923
d)	Minimum Wages Act, 1948
107	Under the Minimum Wages Act, 1948 the appropriate government shall fix the minimum rates of wages payable to the employees employed in an employment specified in _____ .
a)	Schedule I part I
b)	Schedule I part II
c)	Schedule I, part I, II and the employments and added under section 27
d)	Schedule I and II
108	Which of the following is not a method for fixing Minimum Wages under the Minimum Wages Act, 1948?
a)	Notification Method
b)	Committee
c)	Bargaining
d)	None of the above
109	The minimum wages are as fixed under the Minimum Wages Act, 1948 must be revised at least once in _____
a)	2 years
b)	3 years
c)	5 years
d)	No mention under the Act
110	The Minimum Wages Act, 1948 has _____
a)	One schedule covering different types of industries
b)	One schedule covering different types of industries, shops and establishments
c)	One schedule covering shops and establishments
d)	One schedule covering industrial establishments and agriculture



111	Which one of the following is not based on the principle of welfare ?
a)	Mica Mines Labour Welfare Funds Act
b)	Iron Ore Mines Labour Welfare Funds Act
c)	Minimum Wages Act
d)	Dock Workers (Safety, Health, Welfare) Act
112	Which of the following legislations apply to unorganized sector workers in India ?
a)	Child Labour (Prohibition and Regulation) Act, 1986
b)	Contract Labour (Regulation and Abolition) Act 1970
c)	Minimum Wages Act
d)	All of the above
113	Under the Minimum Wages Act, which of the following cannot be appointed by the appropriate government by notification under the official gazette for deciding claims arising out of payment of less than minimum rates of wages ?
a)	Any commissioner for Workmen's compensation
b)	Any officer of the Central Government exercising functions as a Labour Commissioner for any region
c)	Any officer of the State Government not below the rank of Labour Commissioner
d)	Any officer not less than the rank of District Magistrate
114	What are the methods mentioned in Section 5 of the Minimum Wages Act, 1948 for fixation/revision of minimum wages.
a)	Committee method
b)	Notification method
c)	Voting method
d)	Both (a) & (b)
115	In order to protect the minimum wages against inflation, the Central Government has made the provision of Variable Dearness Allowance (VDA) linked to _____.
a)	Wholesale Price Index Number for Industrial Workers (WPI-IW)
b)	Consumer Price Index Number for Industrial Workers (CPI-IW)
c)	Consumer Price Index Number for all Urban Consumers (CPI-UC)
d)	Wholesale Price Index Number for all Urban Consumers (WPI-UC)



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116	Which of the following are the responsibilities of Central Advisory Board ?
a)	Advising the Central and State Governments in the matters of the fixation of minimum rates of wages
b)	Advising the Central and State Governments in the matters of the revision of minimum rates of wages
c)	Co-ordinate the work of State Advisory Boards
d)	All the above
117	The Central Advisory Board shall consist of the following members nominated by the Central Government .
a)	The employers
b)	The employees
c)	Independent Person
d)	All the above
118	If an employee works on any day on which he was employed for a period less than the requisite number of hour constituting a normal working day, he shall be entitled to receive wages
a)	for a full normal working day
b)	for the hours he had worked
c)	for a half working day
d)	None of the above
119	To provide guidelines for wage structure in the country, a tripartite Committee Viz., "The Committee on Fair Wage" was constituted on .
a)	1946
b)	1948
c)	1964
d)	1950
120	Match the pairs: 1. Settlement (A) Refusal to work by workers 2. Strike (B) Written agreement 3. Layoff (C) Closing factory by owner
a)	1.(C), 2.(B), 3.(D), 4.(A)
b)	1.(B), 2.(A), 3.(D), 4.(C)
c)	1.(A), 2.(B), 3.(C), 4.(D)
d)	1.(D), 2.(C), 3.(B), 4.(A)





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